

## **WORK PROGRAMME 2014/15**

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### **REASON FOR ITEM**

This report is to enable the Committee to review meeting dates and forward plans.

### **OPTIONS AVAILABLE TO THE COMMITTEE**

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### **INFORMATION**

**All meetings to start at 5.00pm**

<b>Meetings</b>	<b>Room</b>
<b>30 July 2014 at 7.00pm</b>	<b>CR 5</b>
<b>23 September 2014</b>	<b>CR 4</b>
<b>16 December 2014</b>	<b>CR 3</b>
<b>17 March 2015</b>	<b>CR 3A</b>

## AUDIT COMMITTEE

### 2014/15 DRAFT Work Programme

<b>30 July 2014</b>	<b>Consolidated Fraud Investigation Report</b>	<b>Corporate Fraud Investigation Manager</b>
	<b>Annual Internal Audit Report &amp; Opinion Statement 2013/14</b>	<b>Head of Internal Audit</b>
	<b>Annual Review on the Effectiveness of Internal Audit</b>	<b>Head of Internal Audit</b>
	<b>Review of the Effectiveness of the Audit Committee</b>	<b>Head of Internal Audit</b>
	<b>Draft Annual Governance Statement</b>	<b>Head of Policy</b>
	<b>Head of Internal Audit Annual Assurance Statement</b>	<b>Head of Internal Audit</b>
	<b>Internal Audit Progress Report - Quarter 1 2014/15</b>	<b>Head of Internal Audit</b>
	<b>Audit Committee Annual Report to Council</b>	<b>Head of Internal Audit</b>
	<b>Audit Committee Work Programme</b>	<b>Democratic Services Manager</b>

<b>Meeting Date</b>	<b>Item</b>	<b>Officer/member</b>
<b>23 September 2014</b>	<b>Approval of the 2013/14 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2014</b>	<b>Director of Finance/Deloitte</b>
	<b>Deloitte Annual Audit Letter</b>	<b>Director of Finance/Deloitte</b>
	<b>External Audit Report to the Audit Committee on the 2013/14 audit of the Pension Fund Financial Statements</b>	<b>Director of Finance/Deloitte</b>
	<b>Internal Audit Progress Report Quarter 2 2014/15 and plan amendments</b>	<b>Head of Internal Audit</b>
	<b>Risk Management Quarter 1 Report – PART II</b>	<b>Head of Performance and Improvement</b>
	<b>Audit Committee Work Programme</b>	<b>Democratic Services Manager</b>

<b>16 December 2014</b>	<b>* Private Meeting with Head of Internal Audit to take place before the meeting</b>	
	<b>Internal Audit Strategy</b>	<b>Head of Internal Audit</b>
	<b>Internal Audit Progress Report Quarter 3 2014/15 and plan amendments</b>	<b>Head of Internal Audit</b>
	<b>Treasury Management Strategy and Investment Strategy 2015/16</b>	<b>Director of Finance</b>
	<b>Corporate Fraud Investigation Progress Report</b>	<b>Corporate Fraud Investigation Manager</b>
	<b>Deloitte Annual Grant Audit Letter</b>	<b>Director of Finance/Deloitte</b>
	<b>Corporate Fraud Team Work Plan</b>	<b>Corporate Fraud Investigation Manager</b>
	<b>Proposed 2014/15 Training and Development Plan for Audit Committee Members</b>	<b>Head of Democratic Services</b>
	<b>Audit Committee Work Programme</b>	<b>Democratic Services Manager</b>

<b>17 March 2015</b>	<b>* Private meeting with the Council's External Auditors to take place before the meeting</b>	
	<b>Internal Audit – Draft Internal Audit Plan</b>	<b>Head of Internal Audit</b>
	<b>Internal Audit Progress Report Quarter 4 2014/15 and plan amendments</b>	<b>Head of Internal Audit</b>
	<b>Internal Audit – Revised Internal Audit Charter</b>	<b>Head of Internal Audit</b>
	<b>Annual Governance Statement – Interim Report</b>	<b>Head of Policy</b>
	<b>Balances and Reserves Statement</b>	<b>Director of Finance</b>
	<b>Revisions to the Treasury Management Strategy Statement and Investment Strategy 2014/15 to 2016/17</b>	<b>Director of Finance</b>

	<b>Deloitte – 2014/15 Annual Audit Plan</b>	<b>Director of Finance/Deloitte</b>
	<b>Risk Management Report Part II</b>	<b>Head of Performance and Improvement</b>
	<b>Audit Committee Work Programme</b>	<b>Democratic Services Manager</b>